



**Putnam County**  
**Department of Public Works**

*P. O. Box No. 310*  
*223 Putnam County Boulevard*  
*East Palatka, FL 32131*  
*Phone: (386) 329-0346 Fax: (386) 329-0340*

**Summary of RFQ 20-05 Contract**

The Agreement between Putnam County, Florida and Five Points Design Group, Inc (CONSULTANT) was made on March 10, 2020. The County shall pay to the CONSULTANT for services satisfactorily performed \$549,847.40. Due to the fact that Post Design Services are required under this contract, the Contract Time will expire upon the completion of the construction activities of the project. The anticipated date of construction completion is October 7, 2021.

A summary of the Scope of Services associated with the contract as well as the requirements and deliverables are as follows:

The CONSULTANT shall design and prepare Construction Documents, construction estimates, acquire permits, provide bidding services and construction administration for roadway and drainage improvements for a portion of St. Johns Avenue from its outfall approximately 1,000 feet west of Zeagler Drive easterly to Kay Larkin Drive, the outfall ditch from St. Johns Avenue northerly to PRC Way, relocating an existing retention pond with a proposed stormwater attenuation facility to be located north of PRC Way and east of the existing outfall ditch, minor reshaping of the open channel conveyance system west of the primary outfall, and reconstruction of the proposed bike path to facilitate changes encountered from the improvements. The proposed improvements along the St. Johns Avenue corridor include roadway widening and storm sewer improvements consisting of a box culvert and ancillary storm runoff collection pipes. The documents prepared, at the minimum, shall comply with the requirements for a rural minor collector in the FDOT Manual of Uniform Minimum Standards for Design, Construction, and Maintenance for Streets and Highways, the Putnam County Land Development Code, and directions from the County Public Works Director, or his authorized representative. The CONSULTANT warrants that they will provide all services required to produce a complete and usable project, omissions on the part of the CONSULTANT are not the responsibility of the COUNTY.

The Scope of Work for the CONSULTANT shall include all necessary professional services for the preparation of construction plans, technical specifications, special provisions, agency permits, bid documents and related services to design, apply for permits, and perform specific bidding and construction phase services for the project.