

**PUTNAM COUNTY  
PLANNING & DEVELOPMENT SERVICES**

2509 Crill Ave., Suite 300  
Palatka, FL 32177  
Fax: (386) 329-1213  
Email: [pzb@putnam-fl.com](mailto:pzb@putnam-fl.com)  
Website: [main.putnam-fl.com](http://main.putnam-fl.com)



Planning: (386) 329-0491  
Zoning: (386) 329-0316  
Building: (386) 329-0307  
Animal Control (386) 329-0396  
Code Enforcement (386) 329-0317

## EXEMPTION FOR NONRESIDENTIAL FARM BUILDING

**Florida Statute §604.50: Nonresidential farm buildings.**—Notwithstanding any provision of law to the contrary, any nonresidential farm building that is located on lands used for bona fide agricultural purposes is exempt from the Florida Building Code and any county or municipal code or fee, except for code provisions implementing local, state, or federal floodplain management regulations.

**Florida Statute §823.14 (3)(a): Farm** - Means the land, buildings, support facilities, machinery, and other appurtenances used in the production of farm or aquaculture products

**Requirements:** The following information is required to obtain an exemption from building permit requirements:

1. \_\_\_\_\_ Proof of ownership. This can be in the form of a recorded deed, lease and owner consent, or other verifiable means of proving ownership.
2. \_\_\_\_\_ Agricultural Zoning District (AG or AE)
  - a. Parcels five (5) acres or larger, ***or Bonafide farms***, may place an accessory structure on a lot prior to the establishment of a principal use structure with proper permits.
  - b. Parcels between two (2) acres and 4.99 acres may place one accessory structure 250 square feet or less with proper permits.
  - c. Parcels less than 2 acres must have a main use structure, or building permits issued for a main use structure and the proposed accessory structure, prior to having an accessory structure placed on them.
3. \_\_\_\_\_ Green Belt classification from Property Appraiser
4. \_\_\_\_\_ Zoning Permit
5. \_\_\_\_\_ Exemption Affidavit. Complete, signed and notarized.

**Note:** The exemption affidavit will be considered complete when all of the aforementioned supplemental materials are submitted. An incomplete exemption affidavit will not be accepted.

### FLOODPLAIN REVIEW

**FLOOD ZONE:**

**BFE:**

NAVG88

**DFE:**

FEET

**FREEBOARD:**

FEET

**FDP PERMIT ISSUED:** YES  NO

**STAFF SIGNATURE:**

**DATE:**

## EXEMPTION AFFIDAVIT FOR NONRESIDENTIAL FARM BUILDING

This is to certify that I, \_\_\_\_\_ am exempt from the requirements for a Building Permit under §553 Florida Statute, Building Construction Standards. The Proposed construction, as depicted on the site plan is to be a nonresidential farm building on a farm.

Property Owners

Name: \_\_\_\_\_

Mailing Address: (Street) \_\_\_\_\_

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zipcode) \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Parcel#: \_\_\_\_\_

Farm Activities: \_\_\_\_\_

Type of Structure: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Future Land Use: \_\_\_\_\_

***I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning***

\_\_\_\_\_  
(Signature of Owner)

\_\_\_\_\_  
(Printed Name)

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization,

this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, by \_\_\_\_\_.

*(Print Name of Person(s) Acknowledging)*

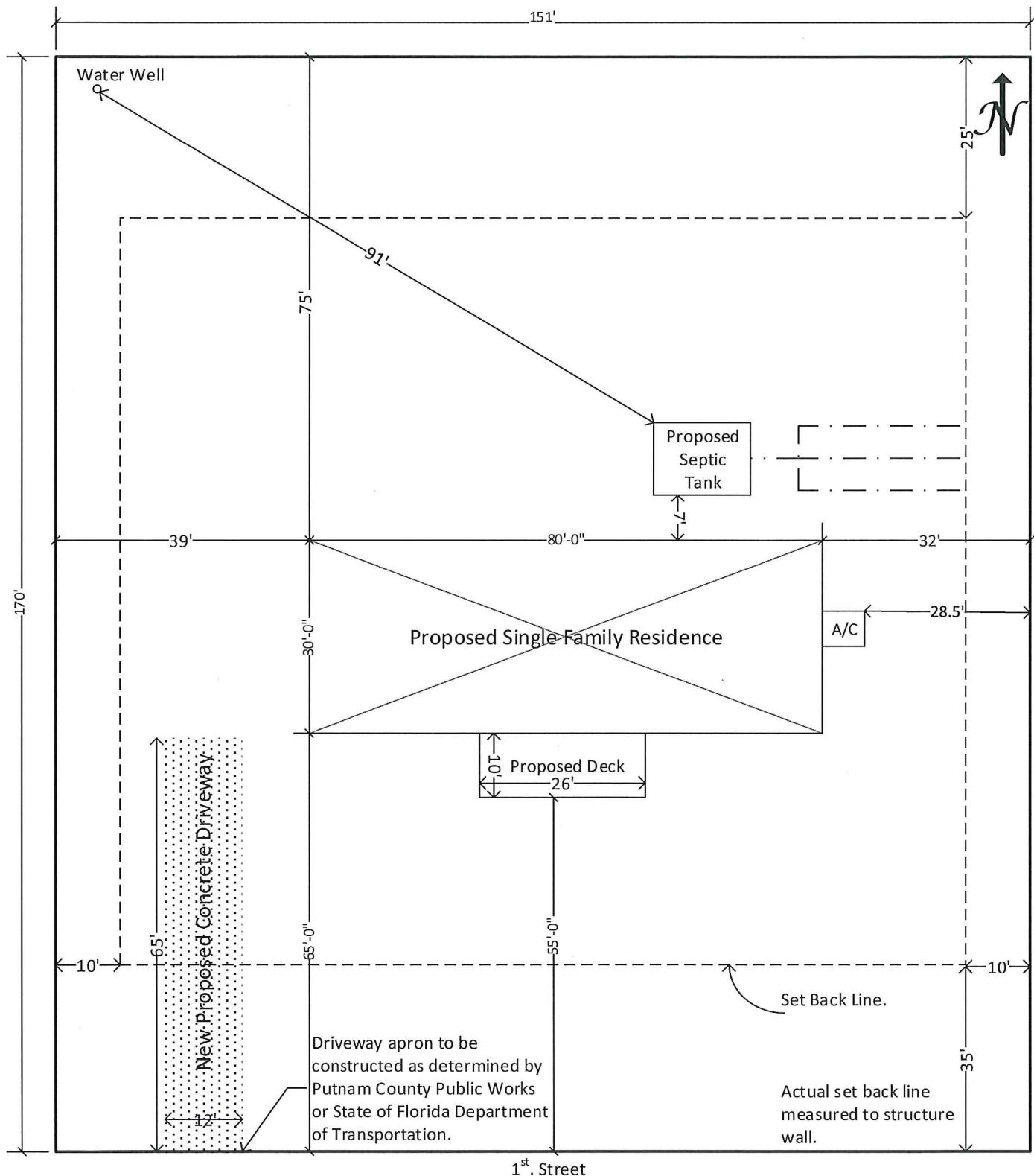
**Notary Stamp**

\_\_\_\_\_  
Signature of Notary Public

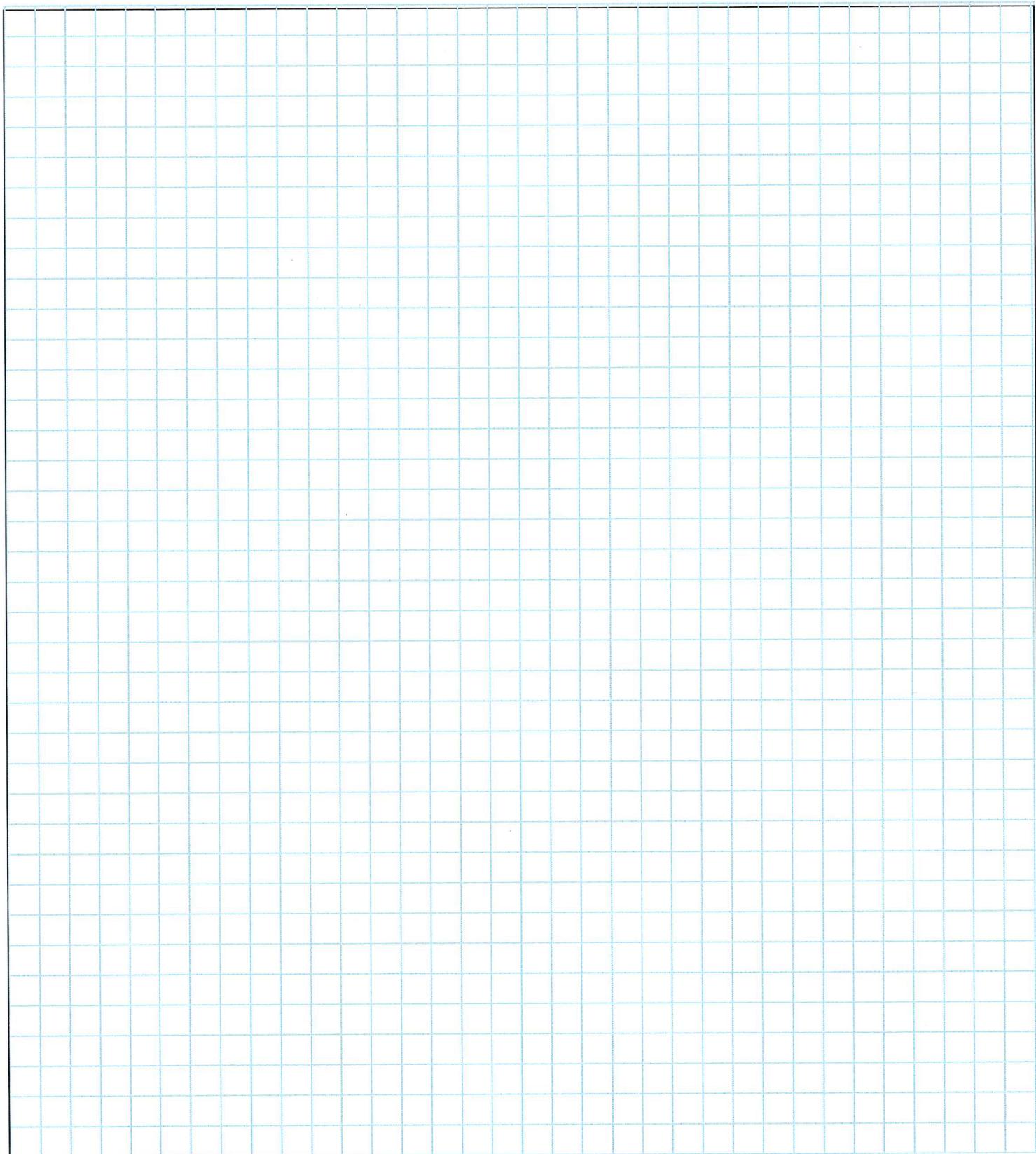
*(Print, Type, or Stamp Commissioned  
Name of Notary Public)*

Personally Known  OR Produced Identification \_\_\_\_\_ Type of Identification Produced \_\_\_\_\_

EXAMPLE SITE PLAN



|  |                           |
|--|---------------------------|
| Parcel Number: 00 - 00 - 00 - 0000 - 0000 - 0000                               | Scale: 3/32" = 2'         |
| 3,440 / 25,670 = 13.4% Impervious Surface Ratio.                               | Floor Area Ratio: 10.3%   |
| Property Owner: John Doe   | Address: 100 First Street |
| Name of Preparer: John Doe   | Zoning: R-2               |
| I affirm that this plot plan is true and accurate to the best of my knowledge. |                           |
| Signature of Applicant or Agent: <i>John Doe</i>                               | Date: 10/23/2015          |



|  |                   |
|--|-------------------|
| Parcel Number:   | Scale:            |
| Impervious Surface Ration:   | Floor Area Ratio: |
| Property Owner:  | Address:          |
| Name of Preparer:  | Zoning:           |
| I affirm that this plot plan is true and accurate to the best of my knowledge. |                   |
| Signature of Applicant or Agent:   | Date:             |

## Site Plan Check List

| Provide Check List Items On Site Plan   | ✓                                    |
|---|--------------------------------------|
| The name and preparer of the site plan.   |                                      |
| The property owner as listed on the deed.   |                                      |
| The location of the property. (911 address or intersection.)  |                                      |
| The present zoning of the property.   |                                      |
| The dimensions of the property. (I.E. length of the lot lines.)   |                                      |
| A North arrow. (must point north relative to property.)   |                                      |
| A graphical scale.  |                                      |
| Date of submittal.  |                                      |
| Signature of the applicant or designated agent.   |                                      |
| The location of all existing and proposed structures and major features.  |                                      |
| The existing structures or major features are labeled "existing" and the proposed structures or major features are labeled "proposed".  |                                      |
| Location of septic tank and drain field.  |                                      |
| Location of water well.   |                                      |
| Location of large equipment. (mechanical equipment, generator, ETC)   |                                      |
| The dimensions of all structures and features.  |                                      |
| The distance of all structures from property lines. (measured from farthest projection of exterior wall.)   |                                      |
| The distance between all structures. (measured from furthest projection of exterior wall.)  |                                      |
| The Floor Area Ratio complying with Putnam County Land Development Code section 7.02.02. (provide floor area calculation below)   |                                      |
| The percentage of property covered by existing and proposed structures complying with Putnam County Land Development Code section 7.02.02. (provide impervious surface area calculation below)) |                                      |
| The width, length and surface type of all existing and proposed driveways.  |                                      |
| <b>Impervious Surface Area Ratio Calculation:</b>   | <b>Floor Area Ratio Calculation:</b> |