

**PUTNAM COUNTY  
PLANNING & DEVELOPMENT SERVICES**

2509 Crill Avenue, Suite 300  
Palatka, FL 32177  
Fax: 386-329-1213  
Email: [pzb@putnam-fl.gov](mailto:pzb@putnam-fl.gov)  
Website: <https://www.putnam-fl.gov>



Planning: 386-329-0491  
Zoning: 386-329-0316  
Building: 386-329-0307  
Code Enforcement: 386-329-0317

**TUP FOR RV OCCUPANCY APPLICATION**

1. Name of Property Owner(s): Mailing Address(es)(Street, City, State, Zip)

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2. Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

3. Parcel Number: \_\_\_\_\_

4. 911 Address:(Street) \_\_\_\_\_

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zipcode) \_\_\_\_\_

5. Associated Permit Number(s): \_\_\_\_\_

6. Reason for Occupancy:

Site Clearing  
(60 Day Permit)

Home Construction/Renovation  
(6 Month Permit)

Extreme Hardship  
(6 Month Permit)

**Please Read and Initial the Following Statements**

- \_\_\_ I understand that this permit is issued under a specific reason for occupancy. If this reason ends prior to the expiration date of the permit, occupancy should cease immediately.
- \_\_\_ I understand that, at the discretion of the Planning Manager, this permit may be renewed ONE TIME ONLY.
- \_\_\_ I understand that this permit is non-transferable to any other party.
- \_\_\_ I understand the fee is non-refundable even if the use does not continue for the entire allowable period of the permit.
- \_\_\_ I understand that if I am claiming a hardship, additional paperwork may be required to substantiate my claim.

Signature

Telephone  
Number(s):

Date:

(Owner)

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(Applicant)

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## **TUP FOR RV OCCUPANCY APPLICATION**

In the AG, AE and residential zoning districts (RE, R-1, R-1A, R-1HA, R-2, R-2HA and RMH), the temporary use of RVs for shelter may be allowed by temporary use permit as follows:

1. Pursuant to a temporary use permit during land clearing of the site where the recreational vehicle is to be located. The maximum duration of the temporary use permit for this purpose shall be sixty days. The recreational vehicle shall be self-contained and shall not be connected to an outside source of electrical power, potable water, or sewage disposal. All waste water and solid waste shall be disposed of properly at a licensed facility.
2. Pursuant to temporary use permit for use during construction of a home subject to the following:
  - (a) All building and construction related permits for the principal dwelling have been secured, and construction will commence within ninety (90) days.
  - (b) Payment of the permit fee for the electrical and plumbing inspections, in addition to the application fee is required.
  - (c) All units must be hooked up to sanitary facilities (septic tank).
  - (d) The temporary use permit shall have a duration limited to 6 months from time approval of the setup of the RV is received, subject to an extension of time of up to 6 months if the Director or designee finds that construction of the principle residence is diligently proceeding. Maximum time allowed for set-up is 12 months. Use of the RV as shelter shall discontinue within 30 days of final inspection of the principal dwelling.
3. For use during demonstrated extreme hardship situations such as a medical emergency, the destruction of a principle home by fire, flood, or other calamity, subject to the following:
  - (a) The permit shall have a maximum duration of six months.
  - (b) The recreational vehicle shall be self-contained or shall be lawfully connected to an outside source of electrical power, potable water, and sewage disposal.