



## **STREET NAME PETITION**

The Putnam County Addressing Ordinance 2013-10 Section X states that all requests to rename a street will be submitted in writing to the 911 Coordinator. If the request is received from the public, a petition signed by more than 80% of the property owners abutting the street must also be submitted.

If the proposed street name conflicts with the name of an existing street or conflicts with any other provision of the Policy, then the owner shall change the proposed name of the street as directed by the 911 Division.

The property owners abutting the street will be notified by the 911 Coordinator of any proposed street name changes. If the street is a platted street, the following additional steps are required:

- An agenda item and resolution for adoption will be prepared and presented to the Board of County Commissioners at a regularly scheduled meeting.
- The Board of County Commissioners shall grant or deny the request within its discretion, after recommendation by the E-911 Coordinator.

Upon approval, all concerned parties will be notified of the street name change by certified mail within thirty (30) days of approval. The petitioner(s) shall pay all costs related to the change prior to the signs being changed.

### **STREET NAMING STANDARDS**

- Proposed street names may be submitted to the 911 Division for review and consideration. If no proposed names are provided, the 911 Division will assign the street name.
- Streets shall not be named after a person, living or deceased, without approval from the Board of County Commissioners.
- Duplicate street names are not permitted, regardless of suffix.
- Street names must be easy to read, pronounce, and spell.
- All proposed street names must be approved by the 911 Coordinator.

