

PUTNAM COUNTY
PLANNING & DEVELOPMENT SERVICES

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Palatka, FL 32177
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Website: <https://www.putnam-fl.gov>



Planning: 386-329-0491
Zoning: 386-329-0316
Building: 386-329-0307
Code Enforcement: 386-329-0317

LOT INQUIRY REQUEST FORM

DATE: _____

NAME: (Print) _____

MAILING ADDRESS: (street) _____

(city) _____ (state) _____ (zip code) _____

TELEPHONE NUMBER: _____

EMAIL: _____

*All formal written responses will be emailed to the above email address, unless otherwise requested.
Please check this box if you wish to receive a physical copy of the response letter:*

PROPERTY INFORMATION SUBJECT TO INQUIRY: (Only **two** adjacent parcels per request)

PARCEL ID NUMBER(S): _____

911 ADDRESS(ES): (street, city, state, zip code) _____

Please Check Reason(s) for Inquiry:

- | | |
|--|---|
| <input type="checkbox"/> Buildability Inquiry | <input type="checkbox"/> Subdivision Inquiry (divide into three+ parcels) |
| <input type="checkbox"/> Lot Split Inquiry (divide into two parcels) | <input type="checkbox"/> Other: _____ |

Detailed Description of Intentions:

Planning staff will review the request and research the property. Staff will reply with a written determination. Please understand that this is not a formal application, it is a request for information. The Lot Inquiry Fee is determined by the Board of County Commissioners (BOCC) and is subject to change. **Make checks made payable to the "BOCC"**. An answer to your request will be provided as soon as possible. Depending on workload, this response may take several weeks to complete.

Signature: _____