

PUTNAM COUNTY
PLANNING & DEVELOPMENT SERVICES

2509 Crill Avenue, Suite 300
Palatka, FL 32177
Fax: 386-329-1213
Email: pzb@putnam-fl.gov
Website: <https://www.putnam-fl.gov>



Planning: 386-329-0491
Zoning: 386-329-0316
Building: 386-329-0307
Code Enforcement: 386-329-0317

**FAMILY MEMBER RESIDENTIAL
DENSITY EXCEPTION APPLICATION**

1. Name of property owner(s): _____ Mailing Address(es)(Street, City, State, Zip): _____

2. Telephone Number: _____ Email: _____

3. Parcel ID Number: _____

4. Future Land Use Designation: _____ Zoning Designation: _____

5. The exception is for; _____ who is a relative of:

6. Check one of the following:
 Property Owner Property Owner's Spouse

7. Check relationship:
 Parent Child Adopted Parent Adopted Child Brother Sister Grandchild Grandparent
 Stepparent Stepchild

By signing below, I/we, affirm that I/we:

- are applying for a density exception allowed by Policy A.1.9.3.B.3. of the Putnam County Comprehensive Plan to allow development of a lot or home site for the immediate family member who is identified on this application;
- own the property described in the attached deed;
- have not applied for the same type of density exception for the immediate family member identified on this application; and
- are responsible to ensure new lots and home sites meet all applicable land development regulations.

8. Signature(s) of Property Owner(s) :

Address(es) and Telephone Number(s):

(sign)

(print)

(sign)

(print)

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization,

this ____ day of _____, 20____, by _____ who is
(Print Signer's Name)

personally known to me or who has produced _____ as identification.
(Type of Identification)

Notary Stamp

*(Print, Type, or Stamp Commissioned
Name of Notary)*

Signature of Notary Public

FAMILY MEMBER RESIDENTIAL DENSITY EXCEPTION

ELIGIBILITY

You are eligible for a Family Member Residential Density Exception if you can answer yes to all of the following statements.

1. I am an owner of property designated Rural Residential, Conservation, Agriculture I, or Agriculture II on the Future Land Use Map adopted as part of the Putnam County Comprehensive Plan.
2. My property is zoned to allow single family and/or mobile homes.
3. The new lot or home sites is for a parent, stepparent, adopted parent, brother, sister, child, stepchild, adopted child, grandchild, or grandparent of the property owner or property owner's spouse.
4. I have not been granted a Family Member Density Exception.

Note: The family member can later sell the developed lot, but would not be eligible for another exception of the same type. (POLICY A.1.9.3 (B) 3)

THE PROCESS

1. Call Planning Staff at (386) 329-0491 about your interest in a family member residential exception application.
2. Complete application; signed & notarized. (Note: There are notaries at the office.)
3. The planning staff will review the application for compliance with the eligibility criteria.

*Note: The Family Member Residential Density Exception Application will be submitted in conjunction with a Lot Split Application or Exempt Subdivision: Non-Lot Split Application.